

Tamara Gomez-Sanchez Otero

Email: tamara.gs92@hotmail.com

Project & Communications officer, with an expertise in social services sector on the ground and in political representation at EU level.

WORK EXPERIENCE

Federation of European and Social Employers

Project and Communications Officer

March 2020 – Present

- Management of projects at EU level: administrative tasks, budget, reporting, implementation of communication & dissemination activities
- Communication management: Communication & Dissemination Strategies and social media management.
- Design and organise events at national and European level

Federation of European and Social Employers

Policy and Project Assistant

March 2019- February 2020

- Monitor and analyse policies on social services sector at national and EU level.
- Development of position papers, policy papers, briefings and articles.
- Design and organise Events at national and European level.
- Writing media releases, newsletters, managing website and social media channels.

International Initiatives for Cooperation, Bulgaria

Volunteer Intern (EVS)

July 2018 – January 2019

- Projects management: administrative tasks, development and follow up on the project outcome in the areas of education and inclusion.
- Communication management: Social media and dissemination.
- Organisation of educational activities, events and trainings for children and young people, based on non-formal education.

EDUCATION

Centre International de Formation Européenne

October 2017- June 2018

Master's degree in European and International Studies

University Autónoma de Madrid

2011-2015

University degree in Translation and Interpreting

LANGUAGE SKILLS

Mother tongue(s): Spanish

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
French	C2	C2	C2	C2	C2
English	C2	C2	C2	C2	C2
Italian	C2	C1	C2	C2	C1

Arabic	B1	B2	B1	B1	B1
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DIGITAL SKILLS

Very good knowledge of MS Office; Google Analytics; Social media management (LinkedIn, Facebook, Twitter, Instagram, etc.); Communication and collaboration tools (Zoom, Teams, Skype, etc.); online content tools (newsletter, website, etc.); Graphic design; Adobe Illustrator and Photoshop.